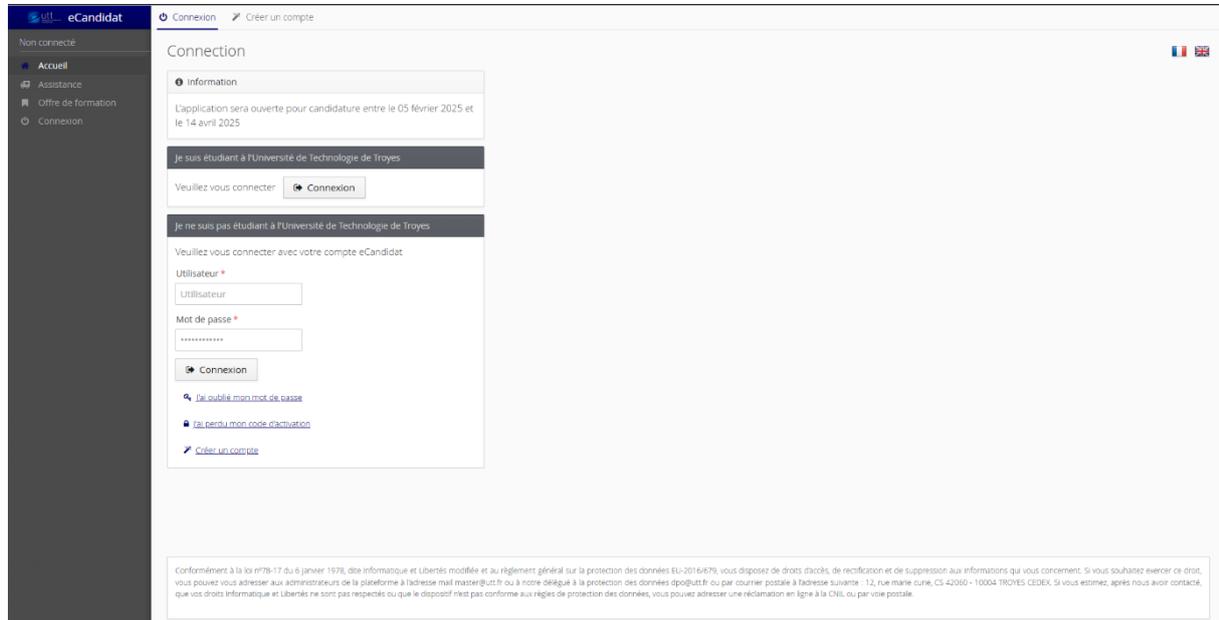


# A Guide for applying on UTT's portal

(<https://ecandidat.utt.fr/>)

# Creating a File:

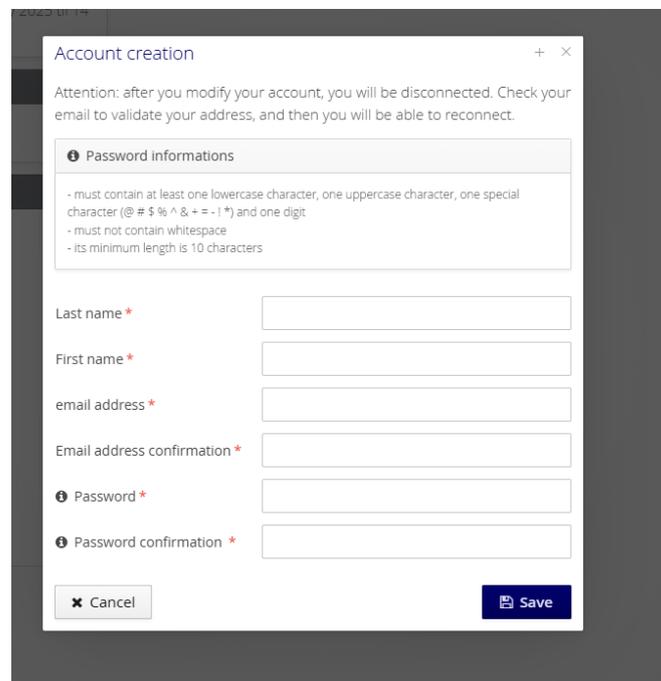
1. In order to apply for the Nanophot Program, click on the following link:  
<https://ecandidat.utt.fr/>
2. You'll see the following page.



The screenshot shows the 'eCandidat' website interface. The top navigation bar includes 'eCandidat', 'Connexion', and 'Créer un compte'. A sidebar on the left lists 'Accueil', 'Assistance', 'Offre de formation', and 'Connexion'. The main content area is titled 'Connexion' and features two sections: 'Je suis étudiant à l'Université de Technologie de Troyes' and 'Je ne suis pas étudiant à l'Université de Technologie de Troyes'. The first section has a 'Connexion' button. The second section has fields for 'Utilisateur' and 'Mot de passe', a 'Connexion' button, and links for 'J'ai oublié mon mot de passe' and 'J'ai perdu mon code d'activation'. A 'Créer un compte' link is also visible. At the bottom, there is a small text block regarding data protection and privacy.

Here, you can select your preferred language from **French or English** by clicking the icon on the **Top right corner** of the page.

3. Click on the button '**Create an Account**' or '**Créer un compte**'. You'll see the following page:

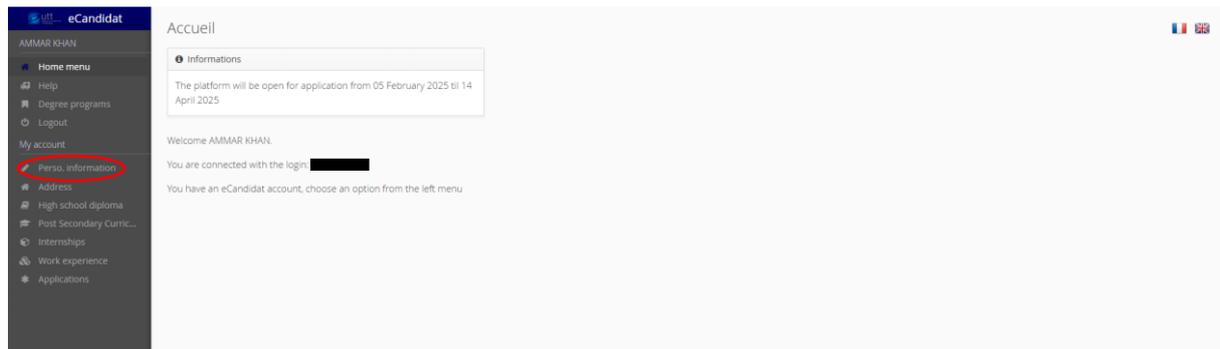


The screenshot shows a 'Account creation' dialog box. It contains a warning message: 'Attention: after you modify your account, you will be disconnected. Check your email to validate your address, and then you will be able to reconnect.' Below this is a section for 'Password informations' with the following requirements: '- must contain at least one lowercase character, one uppercase character, one special character (@ # \$ % ^ & + = - ! \*) and one digit', '- must not contain whitespace', and '- its minimum length is 10 characters'. The form includes input fields for 'Last name \*', 'First name \*', 'email address \*', 'Email address confirmation \*', 'Password \*', and 'Password confirmation \*'. At the bottom, there are 'Cancel' and 'Save' buttons.

4. Enter your personal details and create your account. You'll receive a link in your mailbox validate the creation of your account.
5. After validation login to your account.

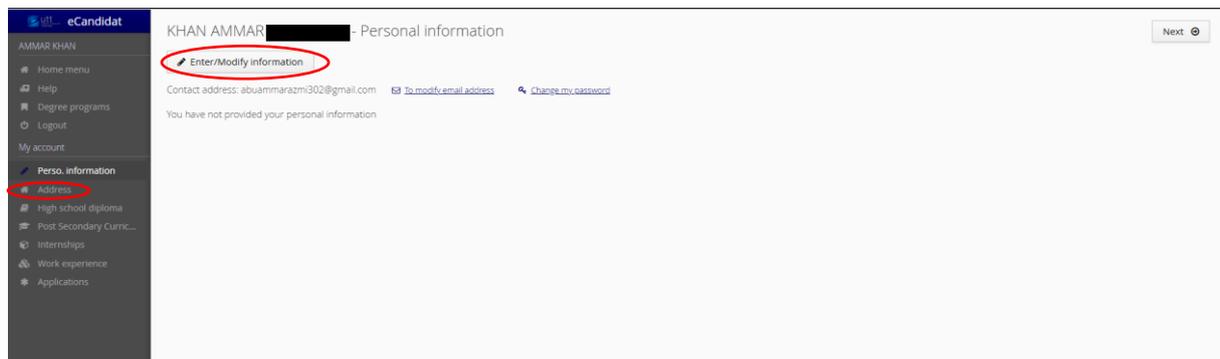
# Entering Personal details:

1. After the login you'll see the following page:



The most important thing here is to fill in your personal details and your educational qualifications. Without filling in these details you won't be able to apply for any programs in UTT.

2. Therefore, first click on '**Perso. Information**' button. You'll see the following page:



3. Click on '**Enter/Modify Information**' and fill in your details.

4. After filling in your personal details click on **Address** and fill the details in that section.

5. Next step is to fill in the details of '**High School Diploma**' or '**Baccalauréat**'.

**NOTE:** You have to enter the details of your 12<sup>th</sup> Standard Examination if you are applying from India.

Edit high school diploma/baccalaureate + ×

*The list of high school diplomas/baccalaureates is updated according to the year*

Year of graduation \*

Type of high school diploma/baccalaureate or equivalence \*

Honors

Country of issue \*

Department \*

Town \*

Establishment \*

6. After entering the passing year, following options will be visible:

Edit high school diploma/baccalaureate + ×

*The list of high school diplomas/baccalaureates is updated according to the year*

Year of graduation *	<input type="text" value="2017"/>
Type of high school diploma/baccalaureate or equivalence *	<input type="text" value="0002-BAC EUROPEEN"/>
Honors	<input type="text"/>
Country of issue *	<input type="text" value="FRANCE"/>
Department *	<input type="text" value="Select a department"/>
Town *	<input type="text"/>
Establishment *	<input type="text"/>
Specialization subject 1 in final year of high school	<input type="text"/>
Specialization subject 2 in final year of high school	<input type="text"/>
Specialization subject dropped in penultimate year of high school	<input type="text"/>

7. In the field 'Type of High School Diploma/baccalaureate or equivalence', select '0031 – Titre Etranger Admis en Equivalence' (Refer to the screenshot below)

Note: This is for Indian Students. Others might have to select different option.

0002-BAC EUROPEEN  
0021-BACS PROFESSIONNELS INDUSTRIELS  
0022-BACS PROFESSIONNELS TERTIAIRES  
0023-BACS PROFESSIONNELS AGRICOLES  
0030-CAPACITE DE DROIT  
**0031-TITRE ETRANGER ADMIS EN EQUIVALENCE**  
0032-TITRE FRANCAIS ADMIS EN DISPENSE  
0033-ESEU A OU D.A.E.U. A  
0034-ESEU B OU D.A.E.U. B  
0035-PROMOTION SOCIALE  
0036-VALIDATION ETUDES, EXPERIENCES PROF.  
0037-AUTRE CAS  
0038-BREVET DES METIERS D'ART  
ARCHITECTURE ET CONSTRUCTION  
BIOTECHNOLOGIES  
DISPOSITIF BAC -3/+3  
ECOLOGIE, AGRONOMIE ET TERRITOIRES  
ECONOMIQUE ET SOCIALE  
ECONOMIQUE ET SOCIALE spécialité LANGUES VIVANTES (>= 1995)  
ECONOMIQUE ET SOCIALE spécialité MATH APPLIQUEE (>= 1995)  
ECONOMIQUE ET SOCIALE spécialité SCIENCES ECO ET SOCIALES (>= 1995)  
ENERGIES ET ENVIRONNEMENT  
GESTION ET FINANCE  
INNOVATION TECHNOLOGIQUE ECO-CONCEPTION  
LITTERAIRE

8. After this complete rest of the details accordingly.

9. Next step is to fill the details of 'Post Secondary Curriculum'

Enter a new post-high school degree program

Country\* INDE

Year obtained\*

Training\*

Description of training\*

Obtained\*

Honors

**i** Information

For the title and level of studies, indicate the title and program respecting the following model: Level, Mention, Specialty (if applicable),  
BTS: DUT1, Information-Communication or BTS1, Information-Communication

Cancel Save

10. In the 'Training' section, select the option 'Diplôme Etranger Niveau BAC +3' and enter the details of year 3-year bachelor's program. For master's program click on add another education and select 'Diplôme Etranger Niveau BAC +5'. (Refer to screenshot below)

Diplôme étranger de niveau BAC + 3

Diplôme de l'Institut d'études commerciales de Nancy

Diplôme de l'INTD (cycle supérieur)

Diplôme de premier cycle économique (CNAM)

Diplôme de premier cycle technique (CNAM)

Diplôme de préparation recherche biomédicale

Diplôme de recherche technologique

Diplôme de technicien supérieur

Diplôme des Hautes Études Technologiques

Diplôme des métiers d'art

Diplôme écoles de commerce

Diplôme étranger de niveau BAC + 1

Diplôme étranger de niveau BAC + 2

**Diplôme étranger de niveau BAC + 3**

Diplôme étranger de niveau BAC + 4

Diplôme étranger de niveau BAC + 5

Diplôme étranger de niveau BAC + 6

Diplôme étranger de niveau BAC + 7

Diplôme étranger de niveau BAC + 8

Diplôme étranger de niveau indéterminé

Diplôme inter-universitaire spécialisé dentaire

Diplôme inter-universitaire spécialisé en médecine

Diplôme inter-universitaire spécialisé en pharmacie

Diplôme nat sup d'arts plastiques

Diplôme nat sup d'expression plastique

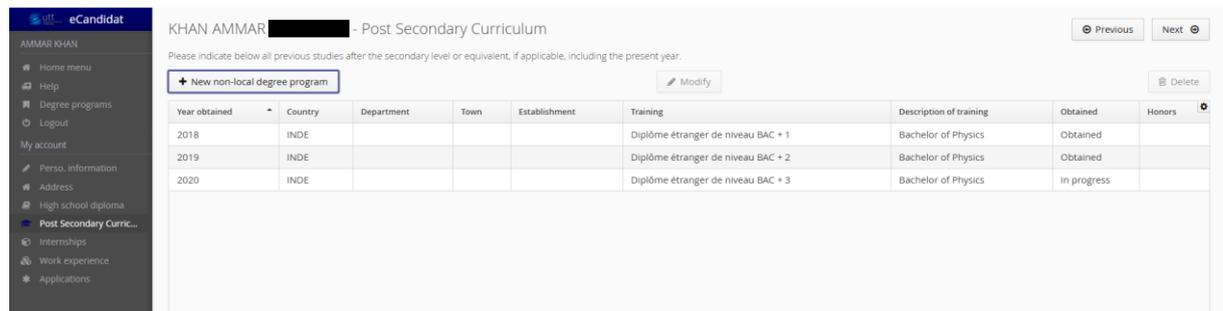
Diplôme national d'arts et techniques

Diplôme national d'arts plastiques

Diplôme national d'oenologie

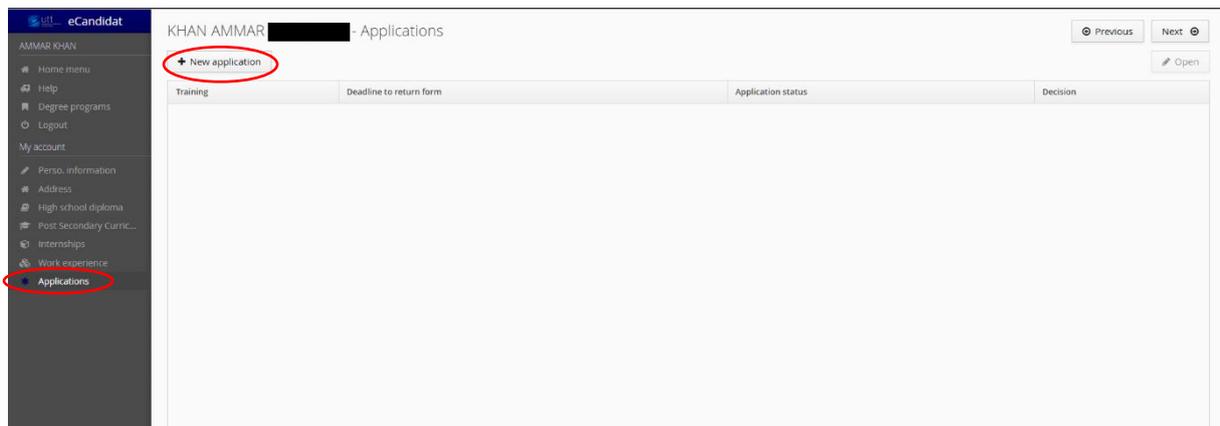
Diplôme national de technologie spécialisée

**Note:** If a student is in his last year of Bachelor Program and have not yet received the results and then he/she should enter the details of their first year and second year separately by selecting the option ‘**Diplome Etranger Niveau BAC +1**’ and ‘**Diplome Etranger Niveau BAC +2**’ respectively. (Refer the screenshot)

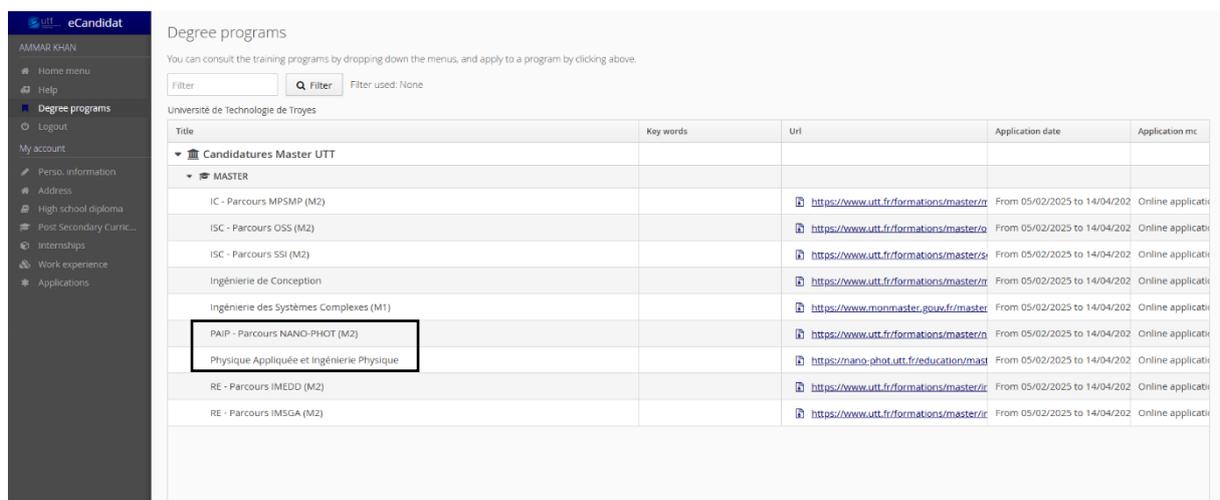


11. After this step, student can fill in the details of their internships or professional experience if they have any.

12. Next step is to click on the ‘**Applications**’ and then on ‘**New Application**’.



13. You’ll see the following window:



14. From this list of Candidatures, if a student wants to apply for M1 in Nano-phot Program, select ‘**Physique Applique et Ingenierie Physique**’. For M2, select ‘**PAIP – Parcours NANOPHOT (M2)**’

15. After selecting any of the application, following window will appear:

Summary of your application - KHAN AMMAR [REDACTED]

Detailed information	Useful dates	Contact address
<b>Training</b> PAIP - Parcours NANO-PHOT (M2) <b>Application status</b> you have not yet submitted your file and need to upload the supporting documents and forms requested <b>Decision</b> Waiting	<b>Deadline to return form</b> 14/04/2025 <b>Publication date</b> 28/04/2025 <b>Date of confirmation</b> 31/05/2025	12 rue Marie Curie 10000 TROYES Email: <a href="mailto:master@ut.fr">master@ut.fr</a> Uri: <a href="https://www.ut.fr/informations/master/candidater-en-master">https://www.ut.fr/informations/master/candidater-en-master</a>

**Supporting documents**

Online procedure, please submit your documents and your application before the 14/04/2025 via the controls in the table before the 14/04/2025.

Justifying documents	File	Status	Conditional document	Comment
Resume with picture	+	Waiting for the document		
Motivation letter	+	Waiting for the document		
Grade transcript	+	Waiting for the document		
School certificate (ongoing year)	+	Waiting for the document	Document does not apply to me	
Copy of degrees	+	Waiting for the document	Document does not apply to me	
Proof of language level	+	Waiting for the document	Document does not apply to me	
Recommendation letter	+	Waiting for the document	Document does not apply to me	
campus France registration number (for those concerned)	+	Waiting for the document	Document does not apply to me	
Description of bachelor studies (modules, program)	+	Waiting for the document	Document does not apply to me	

16. Here, upload all the concerned documents and click on **“Transmit my application”**. A file cannot be studied until all the documents are uploaded and transmitted.

17. Uploading the following documents are Mandatory:

- I. Resume with picture. \* (Max. 2 pages)
- II. Motivation Letter. \*
- III. Grade Transcript. \*(In case your result is still pending, upload the provisional transcript showing the already declared results of your previous semesters.)
- IV. School certificate (Ongoing year). \*(A bonafide certificate from the institution stating that you are student of that institution.)
- V. Copy of Degrees. \* (You have to upload your bachelor’s degree certificate and master’s if you have it. In case your result is pending then a letter from the Institution stating the tentative dates of your results.)
- VI. Proof of Language Level. \*(Your IELTS, TOEFL, BULATS etc. certificate showing your level in English. In case you don’t have any of these certificates then your 12<sup>th</sup> Std marksheet showing the marks of English as a first language and attestation from the institution stating about your proficiency in English language.)
- III. Recommendation Letter\*
- IV. Campus France registration number\*(Attach the first page of the campus France page showing your Campus France number).
- V. Description of bachelor studies. \*(Description of all the courses followed in bachelors and master’s program. For ex, Syllabus of that particular course.)